Wexford County, Michigan

Audited Financial Statements

December 31, 2006

Michigan Department of Treasury 496 (02/06)

Local Unit of Government Type

□County

Fiscal Year End

Auditing Procedures Report
Issued under P.A. 2 of 1968, as amended and P.A. 11413 as 7447 ed.

☐ City

∏Twp

⊠Village

Opinion Date

Other

υE	CE	NBE	R 31, 2006 MAY 24, 2	007		MAY 31, 2007				
Ve a	ffirm	that								
Ve a	re ce	ertifie	d public accountants licensed to pr	actice in Mi	ichigan.					
Ve fi Vana	urthe igem	r affi ent l	m the following material, "no" resp Letter (report of comments and reco	onses have ommendatio	e been disclos ons).	ed in the financial stater	ments, incl	luding the notes, or in the		
	YES	<u>Q</u>	Check each applicable box belo	w. (See ins	structions for f	urther detail.)				
1.	×		All required component units/fund reporting entity notes to the finance				ancial sta	tements and/or disclosed in the		
2.	×		There are no accumulated deficits (P.A. 275 of 1980) or the local un				lances/unr	restricted net assets		
3.	\boxtimes		The local unit is in compliance wit	h the Unifor	rm Chart of Ad	counts issued by the D	epartment	of Treasury.		
4.	×		The local unit has adopted a budg	get for all re	quired funds.					
5.	\boxtimes		A public hearing on the budget was held in accordance with State statute.							
6.	×		The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division.							
7.	\boxtimes		The local unit has not been deline	uent in dist	ributing tax re	venues that were collec	ted for and	other taxing unit.		
8.	×		The local unit only holds deposits	/investment	s that comply	with statutory requirement	ents.			
9.	×		The local unit has no illegal or una Audits of Local Units of Government	authorized e ent in Michig	expenditures t gan, as revise	hat came to our attention d (see Appendix H of B	n as defin ulletin).	ed in the <i>Bulletin for</i>		
10.	There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.									
11.	\boxtimes		The local unit is free of repeated of	comments f	rom previous	years.				
12.	\boxtimes		The audit opinion is UNQUALIFIE	D.						
13.	\boxtimes		The local unit has complied with Caccepted accounting principles (C		GASB 34 as	modified by MCGAA St	atement #	7 and other generally		
14.	\times		The board or council approves all	invoices pr	ior to paymen	t as required by charter	or statute			
15.	×		To our knowledge, bank reconcilia	ations that v	were reviewed	were performed timely				
incli des	uded cripti	in t on(s	of government (authorities and consist or any other audit report, nor of the authority and/or commission gned, certify that this statement is	do they ob n.	otain a stand-	alone audit, please en	indaries of close the	f the audited entity and is not name(s), address(es), and a		
			closed the following:	Enclosed		(enter a brief justification)	·			
Fina	ancia	ıl Sta	tements	X						
The	elette	er of	Comments and Recommendations	X						
Oth	er (D	escrib	е)							
Certified Public Accountant (Firm Name) JAY THIEBAUT PC CPA						Telephone Number (231) 775-0174				
	et Add		ARD ST., PO BOX 807		- 1	CADILLAC	State MI	zip 49601		
Auth	orizin	g CPA	Signature The full of the full	' '	nted Name AY THIEBAU	JT	License 8987	Number		
			· •							

Local Unit Name

VILLAGE OF HARRIETTA

Date Audit Report Submitted to State

County WEXFORD

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Village of Harrietta Wexford County, Michigan Officers and Council Members December 31, 2006

President Lorne Haase

Clerk Judy Wing

Treasurer Carol Haase

Council Julia Macek

Council Laura Shetenhelm

Council Keith Wing

Council Daniel Boehle

Council Nella Kerzich

Council Russ Hemstreet

Street Commissioner Lorne Haase

Jay Thiebaut, P.C.

Certified Public Accountant P.O. Box 807 Cadillac, Michigan 49601 Telephone 231-775-0174

INDEPENDENT AUDITOR'S REPORT

To the Village Council Village of Harrietta Wexford County, Michigan

I have audited the accompanying financial statements of the governmental activities and each major fund of the Village of Harrietta as of and for the year ended December 31, 2006, which collectively comprise the Village's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Village's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Village of Harrietta, as of December 31, 2006 and the respective changes in financial position and cash flows, where applicable, thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The budgetary comparison information identified in the table of contents is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United State of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Village Council Village of Harrietta Page 2

The Village has not presented the Management's Discussion and Analysis information that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

Jay Thiebaut P.C.

Certified Public Accountant

By Theday

May 24, 2007

Basic Financial Statements

Village of Harrietta Wexford County, Michigan Statement of Net Assets December 31, 2006

	Govermental <u>Activities</u>
Assets	
Current assets Cash	\$ 97,591
Capital assets, net	114,388
Total assets	\$ 211,979
Liabilities	
Current liabilities	
Accounts payable	<u>\$ 1,082</u>
Net assets	
Investment in capital assets	114,388
Unrestricted	96,509
Total net assets	210,897
Total liabilities and net assets	\$ 211,979

Village of Harrietta Wexford County, Michigan Statement of Activities Year Ended December 31, 2006

	Net (Expense) Revenue and
Functions/Programs	Changes in Net Assets
Governmental activities	
General government	\$ 34,014
Public safety	3,100
Public works	23,924
Total governmental activities	61,038
General revenues	
Taxes	12,719
State sources	41,441
Interest	2,257
Other	8,049
Total general revenues	64,466
Changes in net assets	(3,428)
Net assets-beginning of year	214,326
Net assets-end of year	\$ 210,897

Village of Harrietta Wexford County, Michigan Balance Sheet Governmental Funds December 31, 2006

	General		Major Street		Local Street		Total Govermental	
Assets								
Cash Due from other funds	\$	43,143 212	\$	40,092 -	\$	14,356 -	\$	97,591 212
Total assets	\$	43,355	<u>\$</u>	40,092	<u>\$</u>	14,356	<u>\$</u>	97,803
Liabilities								
Accounts payable	\$	1,082	\$	-	\$	-	\$	1,082
Due to other funds			_	104	_	108		212
Total liabilities	_	1,082	_	104		108		1,294
Fund balances								
Unreserved and undesignated		42,272	_	39,988	_	14,249		96,509
Total liabilities and fund equity	<u>\$</u>	43,354	<u>\$</u>	40,092	<u>\$</u>	14,357	<u>\$</u>	97,803

Wexford County, Michigan

Reconciliation of the Balance Sheet of Governmental Funds to Net Assets of Governmental Activities December 31, 2006

Total fund balances for governmental funds	\$	96,509
Total net assets for governmerntal activities in the statement of net assets is different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds	_	114,388
Net assets of governmental funds	\$	210,897

Wexford County, Michigan

Statement of Revenues, Expenditures and Changes in Fund Balance Governmental Funds Year Ended December 31, 2006

	G	General		Major Street		Local Street		Totals ernmental Funds
Revenues								
Taxes	\$	12,719	\$	-	\$	-	\$	12,719
State sources		13,671		19,714		8,056		41,441
Interest		1,229		902		126		2,257
Other		8,049			_	-		8,049
Total revenues		35,668	_	20,616	_	8,182		64,466
Expenditures								
General government								
Council		15,371		-		-		15,371
President		1,849		-		-		1,849
Clerk		2,977		-		-		2,977
Treasurer		2,618		-		-		2,618
Buildings and grounds		9,007		-		-		9,007
Public safety		3,100		<u>-</u>		-		3,100
Public works		4,971		24,707		26,743		56,421
Total expenditures		39,893	_	24,707	_	26,743		91,343
Excess of revenues over (under) expenditures		(4,225)		(4,091)		(18,561)		(26,877)
Other financing sources (uses)								
Operating transfers in		-		-		4,929		4,929
Operating transfers out		-		(4,929)	_			(4,929)
Total other financing sources (uses)	_			(4,929)	_	4,929		<u>-</u>
Net change in fund balance		(4,225)		(9,020)		(13,632)		(26,877)
Fund balances-beginning of year		46,497		49,008	_	27,881		123,386
Fund balances-end of year	<u>\$</u>	42,272	<u>\$</u>	39,988	<u>\$</u>	14,249	\$	96,509

Wexford County, Michigan

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities Year Ended December 31, 2006

Net changes in fund balances-total governmental funds

\$ (26,877)

Total change in net assets reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay 36,802
Depreciation expense (6,497)

Changes in net assets of governmental activities

\$ (3,428)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Village of Harrietta conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental entities. The following is a summary of the significant policies used by the Village:

Reporting Entity

Village of Harrietta ("the Village") is a municipal entity governed by an elected Council. The Village, for financial purposes, includes all of the funds relevant to the operations of the Village of Harrietta. The financial statements herein do not include agencies which have been formed under applicable State laws or separate and distinct units of government apart from the Village of Harrietta.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government. Government activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds (when applicable) even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing related of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available of they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as well expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The Village reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Major Street Fund accounts for revenue and expenditures for the roads classified as major streets by the Michigan Department of Transportation.

The Local Street Fund accounts for revenue and expenditures for the roads classified as local streets by the Michigan Department of Transportation.

Private-sector standards of accounting issued prior to December 1, 1989 are generally followed in the government-wide financial statements to the extent that those standards do not conflict with the standards of the Government Accounting Standards Board.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this rule are charges between the government's tax collection function and various other functions of the government. Eliminations of these charges would distort the direct costs and program revenues for the functions concerned.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenue includes all taxes.

Wexford County, Michigan Notes to Financial Statements December 31, 2006

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted assets first, then unrestricted resources as they are needed.

Assets, liabilities, and net assets or equity

Deposits and investments – Cash and cash equivalents are considered to be cash on hand, demand deposits, short-term investments with a maturity of three months or less when acquired. Deposits are recorded at cost.

Receivables and payables – In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds." Any residual balances outstanding between the governmental activities and any business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables are shown net of allowance for uncollectible amounts. Property taxes are collected from July 1 to September 15. After this time, the taxes become delinquent and must be paid at the County Treasurer's office. The county pays the Village for uncollected taxes from the revolving tax fund. Personal property taxes are the responsibility of the Village to collect. The current tax levy is 5 mills on real and personal property.

Capital assets – Capital assets, which include property, plant and equipment, are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated cost, if purchased or constructed. The reported value does not include normal maintenance and repairs which do not increase the capacity of or extend the useful life of the asset. In the case of donated assets, the government values the assets at estimated fair value of the assets as of the date of the donation.

Capital assets are depreciated using the straight-line method over the following useful lives:

Buildings 40 years
Furniture & Equipment 5 to 10 years
Roads & streets 10 to 40 years

Fund equity – In the fund financial statements, governmental funds report reservations of fund balance (when applicable) for amounts that are not available for appropriation or are legally restricted by outside parties for use for specific purposes. Designations of fund balance represent management plans that are subject to change.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts and disclosure of contingent assets and liabilities at the date of the reporting period. Actual results could differ from those estimates.

NOTE 2 - STEWARDHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary information

The Village follows these budgeting procedures that are in accordance with Michigan Statutes. Annual budgets are adopted on a basis consistent with U.S. generally accepted accounting principles.

- 1. Budgets are adopted for the General Fund and all Special Revenue Funds.
- 2. Budget appropriations are adopted before the beginning of each fiscal year.
- 3. Both budgeted and actual financial results cannot incur a deficit (including an available un-reserved surplus).
- 4. Amendments to the budget are made prior to over expenditures and before the fiscal year end.
- 5. Budgetary control is exercised at the activity level. The clerk is authorized to transfer budgeted amounts between line items within an activity; however, any revisions that alter the total expenditures of an activity require the approval of the Village council.

The Village does not use encumbrances. Budget appropriations are considered to be spent when goods are received or services rendered.

NOTE 3 – DEPOSITS AND INVESTMENTS

Michigan Compiled Laws, Section 129.91 authorizes the Village to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have an office located in Michigan. Local units are allowed to invest in bonds, securities and other obligations of the United States, or any agency or instrumentality of the United States. Also, United States government or federal agency obligations; reverse repurchase agreements, bankers acceptance of United States Banks, commercial paper rated within the two highest classifications which mature not more than 270 days after the date of purchase, obligations of the State of Michigan or any of its political subdivisions, which are rated as investment grade, and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

NOTE 3 – DEPOSITS AND INVESTMENTS (continued)

The Village Council has authorized cash and cash equivalents to be in federally insured depository institutions. These cash accounts can be checking, savings, money markets, or certificates of deposit with original maturities of three months or less. Additionally, the Village Council specifically authorizes each depository institution.

At December 31, 2006, all cash and cash equivalents were on deposit with federally insured depository institutions. The bank balance was \$97,591 as of December 31, 2006, all of which was covered by federal depository insurance.

NOTE 4 – CAPITAL ASSETS

Capital assets activity of the primary government for the current year is as follows:

	Balance		Balance
	01-01-06	Additions	12-31-06
Land	\$ 5,425	\$ -	\$ 5,425
Buildings and improvements	90,206	-	90,206
Furniture and equipment	10,285	1,338	11,623
Roads & streets	59,341	35,464	94,805
Total depreciable assets	165,257	36,802	202,059
Less accumulated depreciation	(81,174)	(6,497)	(87,671)
Capital assets, net	<u>\$ 84,083</u>	<u>\$ 30,305</u>	<u>\$114,388</u>

Depreciation Expense - Governmental Activities:

General Government	\$ 3,530
Public Works	2,967
Total depreciation expense	\$ 6,497

NOTE 4 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN BUDGETARY FUNDS

Michigan Statutes provides that a Village shall not incur expenditures in excess of the amount appropriated.

The unfavorable variances as shown on the Budgetary Comparison Schedules for the General Fund, Major Street Fund and Local Street Fund are not considered material violations as described in Michigan Statute due to the conditions and events that gave rise to these variances and the adequacy of the budgetary system.

NOTE 5 - RISK MANAGEMENT

The Village is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended December 31, 2006, the Village carried commercial insurance to cover all risks of losses. The Village had no settled claims resulting from these risks that exceeded their commercial coverage in any of the past three fiscal years

NOTE 6 - INTERFUND RECEIVABLES AND PAYABLES

Balances at December 31, 2006, were:

	Due	From	Dι	ue to	
	0	ther	Other		
	Fı	unds	Fu	ınds	
General fund					
Major street fund	\$	104	\$	-	
Local street fund		108		-	
Major street fund					
General fund		-		104	
Local street fund					
General fund				108	
Totals	<u>\$</u>	212	\$	212	

NOTE 7- INTERFUND TRANSFERS

A summary of operating transfers in and out of individual funds is as follows:

<u>Fund</u>	Tran	Transfers Out		
Local Street Fund	\$	4,929	\$	-
Major Street Fund		<u>-</u>		4,929
Total government	\$	4,929	\$	4,929

Transfers are used by the Village to move a portion of the Major Street Fund's state revenue sharing to the Local Street Fund in accordance with certain provisions of Public Act 51.

Required Supplementary Information

Village of Harrietta Wexford County, Michigan Budgetary Comparison Schedule General Fund Year Ended December 31, 2006

	Budgeted Amounts						Variance with Final Positive		
		Driginal		Final		Actual		egative)	
Revenues Taxes State sources Interest Other	\$	10,800 13,000 500 6,375 30,675	\$	10,800 13,000 500 6,375 30,675	\$	12,719 13,671 1,229 8,049 35,668	\$	1,919 671 729 1,674 4,993	
Total revenues	_	30,013	_	30,070		00,000			
Expenditures General government Council President Clerk Treasurer Building and grounds Public safety Public works Total expenditures		24,100 1,840 2,620 2,620 8,200 3,000 4,500 46,880	_	24,100 1,840 2,620 2,620 8,200 3,000 4,500 46,880	_	15,371 1,849 2,977 2,618 9,007 3,100 4,971 39,893		8,729 (9) (357) 2 (807) (100) (471) 6,987	
Excess of revenues over (under) expenditures	<u>\$</u>	(16,205)	\$	(16,205)		(4,225)	\$	11,980	
Fund balances-beginning of year					-	46,497 42,272			
Fund balances-end of year					<u> \$</u>	42,212			

Wexford County, Michigan Budgetary Comparison Schedule Major Street Fund Year Ended December 31, 2006

						Variance with Final		
	Budgeted Amounts						Positive	
	Original		Final		Actual		_(N	egative)_
Revenues								
State sources	\$	18,000	\$	18,000	\$	19,714	\$	1,714
Interest	_	500	_	500		902		402
Total revenues		18,500	_	18,500		20,616		2,116
Expenditures		26,995		26,995		24,707		2,288
Public works	_	20,995	_	20,990	_	24,101		2,200
Excess of revenues over (under) expenditures		(8,495)		(8,495)		(4,091)		4,404
Other financing sources (uses)								
Operating transfers out		5,500		5,500		4,929		571
Total other financing sources (uses)		5,500	_	5,500		4,929		<u>571</u>
Excess of revenues and other financing sources over (under)								
expenditures and other uses	<u>\$</u>	(13,995)	<u>\$</u>	(13,995)		(9,020)	\$	4,975
Fund balances-beginning of year						49,008		
Fund balances-end of year					\$	39,988		

Wexford County, Michigan Budgetary Comparison Schedule Local Street Fund Year Ended December 31, 2006

		Rudaeted		Variance with Final Positive				
		Budgeted Amounts Original Final			Actual		(Negative)	
	Original Final			Actual .	(14	egative/		
Revenues					_	2 252	_	4.050
State sources	\$	7,000	\$	7,000	\$	8,056	\$	1,056
Interest		120		120	_	126	_	6
Total revenues		7,120		7,120		8,182		1,062
Expenditures								
Public works		30,225		30,225		26,743		3,482
Fublic Works			_			<u>, </u>		
Excess of revenues over (under) expenditures		(23,105)		(23,105)		(18,561)		4,544
Other financing sources (uses)						4.000		(574)
Operating transfers in	_	5,500	_	5,500	_	4,929		(571)
Excess of revenues and other financing sources over (under)								
expenditures and other uses	\$	(17,605)	<u>\$</u>	<u>(17,605</u>)		(13,632)	<u>\$</u> _	3,973
Fund balances-beginning of year						27,881		
Fund balances-end of year					\$	14,249		

JAY THIEBAUT, P.C.

CERTIFIED PUBLIC ACCOUNTANT
222 Howard Street
P.O. Box 807

Telephone 231-775-0174

Cadillac, Michigan 49601

Fax 231-775-6451

To the Members of the Village Council Village of Harrietta Wexford County, Michigan

In planning and performing my audit of the financial statements of the Village of Harrietta as of and for the year ended December 31, 2006, in accordance with audit standards generally accepted in the United States of America, I considered the Village of Harrietta's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the governmental unit's internal control. Accordingly, I do not express an opinion on the effectiveness of the governmental unit's internal control.

My consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, I identified certain deficiencies in internal control that I consider to be significant deficiencies and other deficiencies that we consider to be material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency in as control deficiency, or combination of control deficiencies, that adversely affects the entities ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. I consider the following deficiency to be a significant deficiency in internal control.

1. The version of software used for preparation of the accounting information needs to be updated to allow transfer of information to the auditor.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entities internal control. I believe that the following deficiencies constitute material weaknesses:

- 1. Ledger spreadsheets did not properly total, both on individual sheets and on year to date totals
- 2. Receipt numbers must be listed on the spreadsheets for all receipts. Receipt items were shown without corresponding receipt numbers.

This report is intended solely for the information and use of the Village Council, management and others within the administration, and Department of Treasury, Local Audit Division of the State of Michigan and is not intended to be and should not be used by anyone other than these specified parties.

Jay Thiebaut, P.C.

Certified Public Accountant

May 24, 2007